



Mecosta-Osceola Intermediate School District

Administrative Offices: 15760 190th Avenue, Big Rapids, MI 49307

Phone: 231.796.3543

[MOISD Job Opportunities](#)

2425-22

**NOTICE OF
VACANCY**

Title: Network Engineer/Systems Administrator

Start date: As soon as possible

Classification/FLSA: Non-union, Exempt/Non-Administrative

Duration: Full-time year-round position

Reports to: Assistant Superintendent of Technology Services

Location: Mecosta-Osceola Resource Center

Position Summary: The Network Engineer / Systems Administrator will manage and optimize the IT infrastructure, ensuring the highest level of performance and security, reflecting the department's commitment to providing a secure, robust, and efficient network infrastructure to support the learning environment for students and staff.

Professional Requirements / Education and Experience

- Bachelor degree in Information Technology, Computer Science, or a related field preferred. May consider equivalent work experience.
- Required experience with network VLAN design, WAN IP addressing, and HP Aruba switching administration.
- Proficiency in VMware and HP SAN administration and Active Directory (AD) management.
- Network security, including firewall management appliance administration (WatchGuard preferred). Experience in Fortigate is also a plus.
- Preferred certification in Microsoft Certified: Windows Server or similar, HP Aruba, VMware Certified Professional (VCP), WatchGuard Certified System Professional (WCSP)
- Minimum of 3 years' experience, within a public school system a plus.
- Must possess a valid Michigan driver's license.
- Must pass a criminal history background investigation conducted by the Michigan State Police (MSP) and the Federal Bureau of Investigation (FBI).

Essential Duties

- Design, configure, and manage network VLANs to optimize traffic flow and improve security.
- Oversee WAN IP addressing and ensure seamless network communication across all sites.
- Administer and maintain HP Aruba switches to ensure network efficiency and reliability.
- Manage VMware virtualization platforms and HP SAN storage systems. Perform Active Directory administration, including user account management, group policy, and security settings.
- Ensure the security of the network, with a focus on implementing and managing WatchGuard firewall appliances.
- Collaborate effectively with the IT team to troubleshoot network, system, and security issues.
- Display exceptional communication and organizational skills, as well as strong analytical and critical thinking ability.
- Strong work ethic and ability to work in a fast-paced environment, while effectively prioritizing multiple responsibilities and operating as part of a successful team.

Supporting Schools and Student Achievement

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the State of Michigan's Elliott-Larsen Civil Rights Act of 1977, Section 102(a) it is the policy of the Mecosta-Osceola Intermediate School District that no person shall, on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. Inquiries regarding this policy should be directed to: Superintendent, Mecosta-Osceola Intermediate School District, 15760 190th Avenue, Big Rapids, MI 49307, Telephone (231) 796-3543.



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- Monitor and optimize system performance, ensuring high availability and reliability: document network and system configurations, changes, and processes.
- Assume responsibility to transport self to assigned worksite(s) and maintain regular, reliable and prompt attendance.
- Additional duties as assigned by Assistant Superintendent of Technology Services.

Compensation: Commensurate with credentials and level of experience.

Benefits: Full family healthcare package, life/add & ltd, employee assistance program; MPSERS retirement; Paid sick, personal and vacation leave; Opportunities for professional development and advancement with tuition reimbursement available.

Posting date: 09/10/2024

Application deadline: Until filled

Please submit cover letter, resumé and references, and applicable transcripts to:

Jessica R. Ross, Human Resources Coordinator

Email: jobs@moisd.org

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